

Triple S “Touch Free” Hand Sanitizer Dispenser Refill Instructions

To Open Dispenser without using the key

1. Stand to the left or right side of the unit.
2. Place one hand firmly on the pole behind the faceplate to steady the unit.
3. With your other hand, locate the white button on the bottom surface of the dispenser and press upwards VERY FIRMLY to disengage the lock. The front of the dispenser will open forward.

Inserting the Refill Bag

4. Remove clear plastic shipping cap from the new bag and discard properly.
5. Hold the bag with nozzle facing forward.
6. Grip the blue collar while wiggling firmly and carefully to slide the large flange under the female U-shaped collar and snap into place.
7. Place hand palm side up under the center of the bottom of the bag; roll back gently to tuck the bag into the compartment. Be sure the corners of the bag are tucked in.



Battery Activation

8. While facing the dispenser, locate the battery compartment to the upper right of the bag.
9. Squeeze front lever and lift to open the battery compartment cover.
10. Remove the black shipping plug and discard properly.
11. Connect both terminals.
12. Close the battery cover and snap in place.
13. Place the appropriate product label in the window on the inside of the dispenser door.
14. Close dispenser door and snap in place.

Note: There is a slight delay for the first few dispenses; this is normal.